



## 35th Annual RSA Scientific Meeting

### GENERAL INFORMATION And FREQUENTLY ASKED QUESTIONS

**DATES & HEADQUARTERS HOTEL:** RSA 2012 will convene on Saturday, June 23 through Wednesday, June 27 at the Hyatt Regency San Francisco. Rooms at the Hyatt's special conference rate can be booked beginning in early March using the RSA Lodging Reservation Form – which will be available online March 12 as part of the registration packet. Overflow hotel information will also be available in March. To receive the special conference rate, you must arrange your lodging through RSA. **The discounted conference rate is available to travel agents and other booking agencies as long as they use our online form. Keep in mind that some university travel agents book attendees at non-host hotels so they can receive commission.**

**SAN FRANCISCO:** The San Francisco Hyatt Regency is situated on the Embarcadero waterfront with immediate access to both the Financial District and the city's most famous attractions. The historic Ferry Building is on one side of the hotel, the ferry to Alcatraz and the Bay on the other. You may choose to wander through Chinatown to Fisherman's Wharf, shop in Union Square or board the cable cars for a riding tour of the city. The downtown San Francisco area provides world-class shopping, museums and the arts, as well as irresistible dining.

The Hyatt Regency is only 15 miles from the San Francisco International Airport and easily accessible by BART (Bay Area Rapid Transit) – a 30 minutes ride with trains available every 15-20 minutes. To see list of available transportation options, visit <http://www.flysfo.com/web/page/tofrom/transp-serv/>.

**WEATHER:** The average temperatures in June are low 70s in the day and low 50s at night. There is very little humidity and nearly no rain during the month of June. Hotel meeting rooms are often cold to some and hot to others, so layering of clothes is suggested.

## FREQUENTLY ASKED QUESTIONS

### PROGRAM PROPOSALS / SYMPOSIA ABSTRACTS:

**Q. Do abstracts need to be submitted if you are a proposed speaker in a Symposium, Workshop or Roundtable?**

A. Yes, speaker abstracts (no fee) are a required part of the symposia/ workshop proposal (roundtables – optional) - they should be submitted online using the Speaker Abstract form (be sure to indicate the name of the organizer). If the symposium is not accepted, your abstract will be processed as a poster presentation if so indicated on the abstract form. You will be billed the \$38 publication/processing fee at that time.

**Q. When are abstracts (SPEAKER) that are part of a symposia proposal due?**

A. At the same time as the proposal – December 5, 2011.

**Q. Is there a limit to how many presentations a person can present?**

A. Yes, **oral presentations are limited to one per person**. Therefore, when inviting your speakers please confirm that they **have not already been invited to speak** in another symposium, workshop or roundtable. **If someone is listed as a speaker on more than one (1) proposal a replacement speaker will be requested prior to review.** Presenting an introduction or being a discussant does not count as an oral presentation; however this is also limited to one per person (i.e., Dr. Jones can present an oral presentation in one session and be an introducer and/or discussant in one session. If not giving a talk you can be an introducer and/or discussant in two sessions). The introduction and discussion should be an overview of the presentations - not a separate presentation.

### INDIVIDUAL (POSTER) ABSTRACTS:

**Q. When are individual abstracts for POSTER presentations due?**

A. January 9, 2012.

**Q. Are individual abstract submissions for Poster or Paper presentation?**

A. Abstract submissions are for Poster presentations, however, on the abstract form there is a question asking whether or not you want the abstract to be considered for presentation in a Paper Session. In addition to the Poster Sessions and depending on the number of accepted proposals, a few abstracts will be selected for Paper Sessions. The intent of the paper sessions is to highlight specific topics and to encourage broader participation of members in the meeting (especially junior investigators, who will be given priority). The content will be driven by multidisciplinary approaches to timely research issues in the alcohol field. **THOSE SELECTED WILL BE REQUIRED TO PRESENT BOTH THEIR PAPER AND POSTER PRESENTATION THOUGH NOT NECESSARILY ON THE SAME DAY.**

**Q. What if my abstract does not fit into any of the listed abstract categories?**

A. Select the category (both number and letter) that best fits your abstract - do not leave blank. The current list won't be changed this year, but please send your suggestions for future consideration.

The primary purpose of the categories is to help us in assigning reviewers and to group posters at the meeting. It is not meant to be all inclusive of various research sub-categories.

**Q. How many abstracts can one person submit?**

A. Abstracts will be limited to two (2) per principal (first) author.

**Q. Can I submit my abstract in more than one format?**

A. No, all abstracts must be submitted online - if not possible contact the RSA Office for specific instructions.

**Q. Can my abstract be longer than the space allotted?**

A. No, this is the space allowed by the journal publisher.

**Q. When will I know if my abstract is accepted?**

A. Abstract acceptance letters will be mailed by the first week of April. You can assume your abstract is accepted unless you have heard otherwise by March 1, 2012.

**Q. If I wish to revise my abstract or withdraw my abstract - what is the deadline?**

A. The deadline for revising or withdrawing abstracts is March 1, 2012 (again assume your abstract has been accepted). Revisions to abstracts or withdrawal of an abstract must be made in writing. You will be able to revise your own abstract online up until January 23, after that time you will need to contact the RSA office.

**Q. What is the size of the poster boards?**

A. The poster mounting area will be 45" x 45" (115cm x 115cm) and will have your Poster Number in the top left hand corner. Push pins will be available for your use.

**REGISTRATION / LODGING:**

**Q. When will registration/lodging materials be posted?**

A. By March 12, 2012.

**Q. What are the registration fees and lodging rates?**

A. These rates are listed on the Registration/Lodging menu item on the meeting site.

**CONTINUING EDUCATION CREDITS:**

**Q. Will continuing education credits/hours be available?**

A. Yes, CEUs for Psychologists and CECs for Social Workers will be available. Applying for credits and following the requirements for receiving credits is the sole responsibility of the registrant. Requirements will be posted online (March 12), at the registration desk and in the final program. Unfortunately, CMEs (Physicians) will not be offered this year – the current accreditation requirements and high fees make applying for them impractical and too costly for the approximately 50 applicants each year. We will continue to work towards offering CMEs in the future.

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For additional questions please contact the RSA Office at:  
debbyrsa@sbcglobal.net or 512-454-0022