

2008 Joint RSA/ISBRA Scientific Conference INSTRUCTIONS FOR SUBMITTING ABSTRACTS

Abstracts must be submitted or sponsored by members of RSA and/or ISBRA. If you need a sponsor, contact the RSA office at 512-454-0022 or e-mail: debbyrsa@sbcglobal.net for names of members in your area. Speakers and Poster presenters will be required to register for the meeting. **PLEASE NOTE THAT THE DEADLINE FOR ABSTRACT RECEIPT IS JANUARY 11, 2008.** (The deadline for speaker abstracts that are part of a symposia proposal is December 7, 2007.)

Subject to the approval of the RSA/ISBRA Program Committee and the editors, all submitted abstracts will be published in *Alcoholism: Clinical and Experimental Research*. There is a non-refundable handling/publication charge of \$33US per abstract. All abstracts must be submitted online – if this is not possible contact the RSA Office for specific instructions. Payment in the form of credit card (Discover, VISA or MasterCard only) must accompany each individual abstract submission. No fee for speaker abstracts. If another form of payment is required contact the RSA Office.

Review criteria for abstracts include possible rejection. Be sure to follow all instructions. Abstracts should be well written, contain alcohol research data and should include a statement about the conclusion reached.

INSTRUCTIONS FOR PREPARING ABSTRACTS:

Please follow the SAMPLE ABSTRACT format below. Proofread carefully before submitting - the abstracts will be printed in the Journal as received!!!

Fill out all required information and answer all questions. Then copy/paste or type the entire abstract in the box provided. Please check for special characters when you do a copy/paste command. There is a place to click for Greek and other special symbols. Instructions are also given for line breaks and blank lines. Tables, charts and graphs are not allowed.

If you wish to change your abstract you can do so online until January 18. After January 18, send specific changes or revised abstract to: debbyrsa@sbcglobal.net. All changes/corrections must be made by March 1, 2008.

Additional instructions:

- **TITLE:** Type the title in ALL CAPS and keep it BRIEF – 150 character limit – includes spaces. Use standard abbreviations only.
- **AUTHORS / INSTITUTIONS:** Type the authors' names in upper and lower case; use initials (1st) and last names (2nd) only. If no

author is a member, give the name of the sponsor. List the name and location, including city, state, zip code and country, of the institution where the work was done; do not include the institutional affiliations of individual authors. Character count limit for authors = 200, institutions = 200.

- ORGANIZE THE BODY OF THE ABSTRACT AS FOLLOWS – 2500 character limit – includes spaces (excluding title, authors, affiliations, they have their own character count limit as shown above):

- a. state purpose of the study, if not given in the title
- b. give a brief statement of methods used, if pertinent
- c. summarize the results obtained
- d. include a statement about the conclusion reached.

- IT IS NOT ACCEPTABLE TO WRITE: RESULTS WILL BE DISCUSSED

SAMPLE ABSTRACT

A THREE-TIERED APPROACH TO PREVENTION. K.A. Douglas; L.E. Macauley; J.R. Doe; W. Scott.
Abbotsford University, School of Medicine, Melrose, NY 12121.

Our goal is to provide families with as much information as possible so that parents can help their children resist alcohol and drug abuse. Since the family is the greatest unit of nurturing, that's where we decided to target our efforts...